

### **IT Support Technician:**

We are seeking a qualified candidate to provide windows desktop support in the office and over the phone to our 170+ team. This position extends beyond standard desktop support to include cell phones, printers, networking, communication lines, vendor management and more.

In this support role, you must have excellent customer service and communication skills

to work with a broad range of problems and skill levels. Being able to organize and complete competing priorities in a team environment is crucial in this fast-paced position. You must be results-oriented, detail focused, possess strong technical aptitude and have the ability to work with minimal guidance.

### **Responsibilities:**

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Answering Help Desk support line, greeting walk ups and logging support calls

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Completing support with end users in the office and over the phone

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Assisting with company rollouts, major projects and office moves

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Other duties as assigned

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### **Requirements:**

- Bachelor's in a computer-related major
- 2 - 5 years Help Desk experience
- Excellent communication and customer service skills
- Excellent problem-solving skills
- Ability to work on multiple requests concurrently in a fast-paced environment

### ***Interested?***

If your skills and positive attitude are a good fit for SEI, [please apply](#) today.